



Registered Charity No 1119599

Registrar's Report for the AGM, May 2026

The last year has seen more changes in the Office Team with the recruitment and induction of Ellie Rivas as Training Manager and Shelby Farenden as Administrator. Both have already made their mark through hard work and by hitting the ground running in their new roles. This team growth has allowed for clearer roles and enhanced capacity for all the current growth within the Faculty. There are exciting plans in progress to enhance the Member experience based on feedback and suggestions.

Our CEO, Halita, has led the Faculty forward with reviews of the staffing structure, examinations and strategy. The Membership review is also underway to ensure that we continue to grow organically without losing the focus on forensic and legal medicine. Halita was diligent in ensuring a smooth handover before her maternity leave with responsibility for team support passing to the President and Registrar, with Charlene in her role as Head of operations responsible for the day-to-day running of the Faculty. With work plans in place, we are all working hard to make sure that Halita is pleased with progress against milestones and targets on her return later this year.

As Registrar and with the full support of the Membership and Fellowship Committee, we have been able to answer some complex requests, whilst sorting out a miscellany of uncharacterised memberships. It is vital that we capture the learning on precedent which supports the Standing Orders where complicated questions arise such as reinstatement after lapsed membership. We are now in a strong position to manage similar incidents in the future. It was really positive to hear from our Auditors, MHA that they are pleased with the progress the Faculty staff have made against previous recommendations, and to see only minor recommendations in this year's Audit. The Office Team deserve great credit for this outcome, and it would be remiss of me not to mention Charlene and Jordan in particular for their careful administration of the Faculty finances. Small organisations like ours are vulnerable to a number of risks and we have taken steps to manage these. We continue to work effectively with our external Data Protection Officer and regular information governance training from KnowB4 continues to play a part in all Faculty staff education and CPD.

In her new role as Internal Affairs Manager, Tessa has worked hard to ensure that committees run smoothly, and that internal and external communications are always clear and relevant. Tessa has also developed a recommendation for a programme coordination system to streamline workflows and strengthen collaboration between the various team members. Tessa and Charlene continue to provide organisational memory to support the Standing Orders of the Faculty, and a lot of work continues to capture this in the form of manuals for Faculty processes to ensure efficient consistency.

Our Examinations Manager, Kim has worked extremely hard to deliver flawless Part 2 examinations, and it was my privilege to act as an OSCE examiner for the first time this year. Having seen the complexity of our examinations first hand, I am in awe of her team,



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the Chief Examiner and, in particular the Academic Dean. Kim has been an invaluable source of support in developing the new Part 1 examination for the Secure and Detained Settings section.

As my final Conference and AGM approaches inexorably, I have reflected on the experience I have gained from being a Trustee and Senior Officer in the Faculty. It was a steep learning curve, noting that Dick Shepherd and Helena Thornton were hard acts to follow. Thoughts now turn to succession-planning, so a new Registrar is well-inducted by November 2026 when I demit. We do need to ensure a resilient process is embedded to support new Senior Officers so that the Faculty's current momentum is not lost every couple of years in May/November when volunteers rotate.

Iain Brew
Registrar