

FACULTY OF FORENSIC & LEGAL MEDICINE

of the Royal College of Physicians of London



Registered Charity No 1119599

Guidance for Observers attending FFLM Events/Courses

The Faculty supports requests from colleagues from other organisations to observe educational sessions by prior agreement. Requests should be made in advance to forensic.medicine@fflm.ac.uk.

Observers of educational sessions are expected to adhere to the principles below to ensure that the learners' experience is not impacted negatively and that ownership of the Faculty's intellectual property is maintained.

1. Observers should be unobtrusive and should not interrupt or disturb the learning experience of the learners under any circumstances. No questions or comments should be raised during the session. Any questions or points for discussion should be raised at the end of the session with the presenter(s). This should not be in the presence of the learners.
2. Any agreement to observations of an educational session facilitated by the Faculty is subject to strict confidentiality provisions. Observers are bound by confidentiality in relation to any confidential information (information not in the public domain) disclosed by learners or presenters during the teaching. This ensures a safe, supportive environment for learners to optimise their learning opportunity.
3. All Faculty teaching material is covered by copyright. Literary copyright covers all printed material and all presentations.
4. No recording of sessions is permitted under any circumstances. This includes, but is not limited to, the taking of photographs of slides and/or any video or audio recording of presentations.
5. A copy of teaching materials will not be provided to observers.
6. No personal data of attendees shall be recorded by observers in any circumstances. Learners should not be invited to contact observers via any form of social media platform and learners shall not be contact by observers on any social media platforms.

This document will be sent by email to any person who has arranged to observe a Faculty educational session and attendance as an observer constitutes acceptance and agreement with the above principles.