



Pro Forma

Telephone Advice Pro Forma (custody)

Confidential

Note: This form has been designed by Dr Margaret Stark and Dr Karin Englehart on behalf of the Faculty of Forensic and Legal Medicine for use by Health Care Professionals HCPs (Forensic Physicians, Custody nurses or Paramedics). The form is provided to assist HCPs in providing telephone advice/triage. It is to be regarded as an aide-memoire and it is therefore not necessary for all parts of the form to be completed. On completion this form is the personal property of the examining HCP.

In the context of providing telephone advice to custody staff and obtaining information from them, HCPs must put themselves in a position to be satisfied that an adequate clinical assessment of the detainee has been made and to justify their actions if called upon to do so.

1. General Details

Date _____ Time of call _____

Police Station _____

Caller's Name _____

Name of DP _____

Custody Ref _____

DOB _____ English Speaking Y / N

Estimated time for interpreter _____

Reason for arrest _____

Time of arrest _____

Time of arrival at police station _____

Nature of enquiry _____

Result of Police Risk Assessment _____

2. Medical Information

Current Medication _____

Last taken _____

Whereabouts of medication? _____

Own tablets in custody Y / N

Labelled box Y / N

Allergies Y / N

Consider alcohol / drug issues specifically _____

Any injuries? _____

Any other relevant factors (including safeguarding issues, e.g. child protection/ vulnerable adults) _____

Advice given (where telephone advice is not recorded a written copy of any advice should be provided by fax/on NSPIS custody record)

Police ref for payment (if applicable) _____